

MCCS

PROPERTY REQUEST

FROM: ACCOUNT MANAGER, ACCOUNT NUMBER: NAME:	TRACKING NUMBER:
COST CENTER:	USE THIS NUMBER FOR STATUS OF
To: 29 PALMS MCCS PROPERTY CONTROL MANAGER	

IT IS REQUESTED THAT THE BELOW LISTED ITEMS OF COMBAT CENTER MCCS PROPERTY ON CHARGE TO THIS ORGANIZATION BE DROPPED FOR REASONS INDICATED:

UNSERVICEABLE
 MISSING
 EXCESS
 TRANSFER

QTY	DESCRIPTION	DECAL #	CONDITION	UNIT VALUE	TOTAL VALUE	ASSET NUMBER

REMARKS

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REMARKS

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REMARKS

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REMARKS

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REMARKS

	TOTAL	
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IT IS HEREBY CERTIFIED THAT THERE IS NO EVIDENCE OF CULPABILITY IN THE CASE OF ALL UNSERVICEABLE ITEMS LISTED ABOVE.

IN THOSE INSTANCES WHERE NEGLIGENCE MIGHT HAVE BEEN APPLICABLE, INQUIRY AT THIS EXHELON INDICATES THAT NO CULPABILITY OR RESPONSIBILITY CAN BE ADEQUATELY DETERMINED AND THAT FURTHER INVESTIGATION UNDER THESE CONDITIONS WOULD CONSTITUTE AN UNPRODUCTIVE AND UNNECESSARY BURDEN.

WHERE PROPERTY IS SHOWN AS MISSING ON THIS REPORT, A STATEMENT OF THE INDIVIDUAL LOSING SAID PROPERTY IS ATTACHED TO EXPLAIN THE CIRCUMSTANCES.

REQUEST BY ACCOUNT MANAGER:	DATE:
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APPROVED BY: BRANCH HEAD:	DATE:
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APPROVED BY: DIVISION HEAD:	DATE:
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BELOW TO BE FILLED OUT FOR TRANSFER

SIGNATURE RECEIVED BY:	DATE:
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RECEIVING RO'S PRINTED NAME:	RECEIVING COST CENTER NUMBER:
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