



**UNITED STATES MARINE CORPS**  
MARINE CORPS COMMUNITY SERVICES  
MARINE AIR GROUND TASK FORCE TRAINING COMMAND  
MARINE CORPS AIR GROUND COMBAT CENTER  
BOX 788150  
TWENTYNINE PALMS, CALIFORNIA 92278-8150

MCCSINST 1700.16A  
MCCS

**18 AUG 2009**

MARINE CORPS COMMUNITY SERVICES INSTRUCTION 1700.16A

From: Director  
To: Distribution List

Subj: BI-ANNUAL MARINE CORPS COMMUNITY SERVICES (MCCS) WELLNESS FAIR

Ref: (a) MCO P1700.27B  
(b) Responsibilities of Functional Areas (NOTAL)

1. Situation. Reference (a) provides direction under Semper Fit for the Marine Corps Community Services, Twentynine Palms, California, the ability to institute a bi-annual Wellness Fair for all employees.

2. Mission. Conduct a robust and comprehensive Wellness Fair that is commensurate with the proud and rich history of Marine Corps Community Services.

3. Execution. Primary execution of this instruction will be by the MCCS Coordinator. Details are noted in reference (b).

a. Director's Intent and Concept of Operations

(1) Director's Intent. To provide all employees with a forum to obtain physical and behavioral health information by encouraging healthier lifestyle changes, with the intent of creating a healthier workplace.

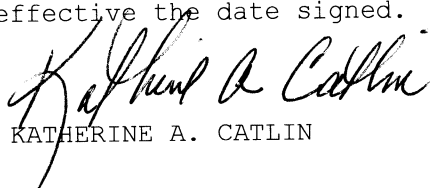
(2) Concept of Operations. To provide personnel with knowledge to promote a healthier lifestyle as this is of paramount importance for their health, welfare and morale. Coordinate with external organizations along with MCCS entities to provide employees with the necessary literature and hands-on-interactive tools to encourage long term lifestyle health changes.

4. Administration and Logistics. Distribution Statement A Instructions issued by the Director are published electronically. This instruction can be viewed at <http://www.mccs29palms.com/pages/mccsEmployees/mccsInstructions.html>.

5. Command and Signal

a. Command. This Instruction is applicable to Divisions, Branches and Departments within the Marine Corps Community Services.

b. Signal. This Instruction is effective the date signed.

  
KATHERINE A. CATLIN

Distribution A: