

MAY 23 2011

1. OVERVIEW. The Twilight Dunes Recreational Park, hereon referred to as the RV Park, is managed by the Sleepy Tortoise Lodge, building 690, aboard the Combat Center.

a. The RV Park is located aboard the Combat Center at 7941 Sunshine Peak Road and is comprised of 83 RV sites. Each RV site has full hookups (water, electric, and sewage) with additional hookups for cable television and telephone whose services are provided by local vendors at cost.

b. The RV sites are intended for rent on a temporary basis and are available to active duty/reserve military personnel, their families, and their guests in a non-duty status, military members and DOD civilians and other authorized patrons as identified in MCO P1700.27B w/ Ch 1.

c. The following personnel, listed in priority sequence, are authorized to reserve an RV site up to six (6) months in advance. Each reservation must be guaranteed with a credit card and will require a deposit equivalent to one night's stay at the daily rate to be made within 48-hours of the arrival date. Failure to provide the necessary deposit will result in the reservation being cancelled. Patrons needing to cancel need to do so at least 24-hours in advance of their arrival date in order to receive a refund of the deposited amount. Failure to cancel in the time allotted will result in loss of the deposited amount.

(1) Geographical Active Duty personnel stationed aboard the Combat Center.

(2) Active duty personnel, with or without family members, arriving or departing the Combat Center, on Permanent Change of Station (PCS) orders.

(3) Any Active Duty/Reserve personnel wanting to reserve space for leisure.

(4) Retired military personnel and their families.

(5) DOD civilian employees (including NAF).

d. Active Duty personnel stationed aboard the Combat Center must present a letter from their Commanding Officer stating that non-MWR housing, facilities, or temporary housing is not available, to the STL office. Active Duty personnel stationed aboard the Combat Center may reserve an RV space for their duration of their assigned duty as stated in their orders. A copy of said orders must be presented to the STL office in order to reserve a space for more than 30-days.

e. Active duty personnel not stationed aboard the Combat Center and all other eligible personnel, who wish to recreate in the RV Park long term, are on a 30-day space available basis.

(1) Each eligible patron may reserve an RV space for a period of no more than thirty (30) consecutive days at a time. Each patron who wishes to reside past thirty (30) days may request an extension for up to another thirty 30-days at the STL office. Extensions may be requested no more than five (5) days prior to the scheduled departure date. Extensions shall be requested in person.

(2) Extensions will be granted on a first come first serve basis, including reservations. If RV Park reaches 100% occupancy (including reservations) request for extension will be denied and personnel shall vacate the assigned RV space on their predetermined departure date.

## 2. REGULATIONS.

a. Eligible patrons shall check in and out of the RV Park at the STL office. Check in time is at 1400, check out time is at 1200.

## RV PARK SOP

(1) All RV Park guests residing in the RV Park must be registered with the STL office.

(2) Military Identification, current registration, current proof of insurance, and a credit card must be present upon check in.

(3) RV Park guest are not authorized to rent, sublet or lease their RV without written permission from the Director of M CCS.

(4) Current registration tags must be visible from the outside of the RV.

(5) Patrons are required to provide updated information during the duration of their stay as applicable.

(6) RV Park patrons will be required to sign the RV Park agreement upon check-in in order to recreate in the RV Park.

b. Payment is requested in advance. No refunds upon early check out. Early check out for patrons eligible for the weekly or 30-day rate will result in the rate being changed back to the daily rate and will be retroactive as applicable.

c. Each RV Park patron may invite up to five (5) guests to recreate with the RV Park patron at a single RV Park space. Patrons agree to ensure that Patron's family and guests, will at all times conduct themselves in a proper manner with due regard for other residents of the park and will comply with all the guidelines, rules, and regulations set forth in the RV Park SOP.

d. Children under 12 years of age are required to be under adult supervision at all times. Children 12 years of age and older shall possess an identification card or be accompanied by an adult at all times.

e. Once an RV Park guest is checked in to a space the guest may not be moved to another space unless a maintenance issue prevents the use of the assigned space (i.e. electrical inoperable).

f. Patrons are responsible to report any malfunctions of electrical, sewer, or water services to the STL office by calling 760-830-6583 or in person.

g. Patrons must personally secure and safeguard their vehicle and any personal belongings. M CCS, the United State Marine Corps, and the United States Government are not responsible for safekeeping or as bailee of the patron's property. Patron vehicles will be located in an area open to all weather conditions and utilized by other vehicle patrons. Patrons will be parking and removing vehicles in the vicinity of other patron's vehicles. Patrons accept and "Assume the Risk" of negligence by other patrons; fire; theft; vandalism; acts of God and any other natural or man-made disasters that may cause damage to or destroy his/her property. If any deliberate or negligent act or omission by patrons or any of patron's family members or guests results in damage to or loss or destruction of any property which is part of the RV park or the space, the patron shall promptly repair or replace such property, or pay M CCS an amount of money sufficient to compensate it for the loss or damage sustained, as M CCS shall elect and determine.

h. The dumping of gray (sink or shower water) or black water (raw sewage) is prohibited.

i. One (1) RV is permitted, per space, facing directly in or out. Mobile homes are prohibited in the RV Park. Guest who currently reside in a mobile home, shall be permitted to continue recreating in the park until their permanent change of station orders expire. Once the guest vacates the mobile home it shall be removed from the RV Park premises at the owner's expense.

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j. Each guest may have a total of no more than two automobiles/motorcycles per space. Each automobile/motorcycle must have valid registration and insurance.

k. RV Park spaces, driveways, and streets shall not be used to store boats, off-road (all terrain) vehicles, unused RVs, campers, sheds, trailers or appliances. Boats, trailers, off-road (all terrain) vehicles, and unserviceable vehicles are prohibited in the RV Park. A rental storage lot is available aboard the Combat Center. For information contact the STL office.

l. Guests are not permitted to install any outdoor fixtures to include, but is not inclusive to; fences, clothes lines, gazebo, shading cloth, etc.

m. Patron RV windows shall not be covered with paper, wood, aluminum foil, plastic, paint, automotive tinting used to black out windows, sheets, or other bedding material in lieu of window treatments.

n. Patron tires shall not be covered with wood, plastic, cardboard, sheets, etc. Only approved tire covers are permitted.

o. Residents and guest are not authorized to repair or maintain (e.g. change oil and other vehicle fluids) any motor vehicle within the RV Park. The Auto Skills Center is available for patron use. For information contact the STL office at 760-830-6583. Residents may change tires, add vehicle fluids or wash their own RV and vehicles with soap & water provided they do not create a nuisance to other patrons. The use of pressure washers is prohibited.

p. Pets are allowed and remain the responsibility of the owner. Each RV Park space may have up to two dogs, two cats, or one dog, one cat (no more than a total of two at any given time). Caged pets, such as; birds, small rodents (e.g. mice, hamsters), and authorized reptiles shall not total more than three. Examples of unauthorized pets are as follows; poultry, snakes, livestock, feral mammals (e.g. ferrets, wolves, and other animals unsuitable for domestication), animals kept for profit or sale, and animals not permitted by the Combat Center Order, the laws of the State of California, or the City of Twentynine Palms. Pets may be walked in all areas of the RV Park and must be kept on a leash at all times. Guests shall clean up after their pet immediately. No pet is allowed to be kept outside restrained to any object, left in a kennel, or left unattended at any time. Guests should be cautious about leaving their pets unattended in their RVs, especially during warm weather months.

q. Guests are responsible for the upkeep of their assigned RV space. Guest must police their assigned space and surrounding area. Trash and debris must be picked up and disposed of daily in the trash receptacles provided. Do not throw trash on the ground, especially cigarette butts. Trash pick-up is every Tuesday. Place your trash receptacle at the edge of the road every Monday evening to ensure pick-up. Storing trash and accumulating recyclable material (i.e. aluminum cans) outside of approved containers is prohibited. A minimal fee of \$50.00 will be charged to any guest who vacates their assigned area and leaves debris around the rental site.

r. Personal property must be capable of being stored within each patron's RV at any time. Personal items located on the outside of the guests' RV must be stored neatly and not distract from the overall RV Park appearance. All personal items are to be stored when not in use. The guest will be notified if personal property stored outside is considered to be an excessive amount. The use of lawn chairs is permitted pertaining they are able to be stowed when not in use and do not distract from the overall park appearance. Lawn

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decorations are prohibited. Non-RV household furniture, gymnasium exercise equipment, and animal cages are not permitted to be stored outside at any given time. Clothes lines, ropes, wires, and string shall not be attached to any outside fixture or object. Placement of fencing, temporary or permanent is prohibited. Bicycles may be stored outside provided they are placed neatly within the RV Park space and do not distract from the overall RV Park appearance.

s. Pools are permitted so long as they are within 8' in diameter and no more than 18" in height. Pools must be emptied daily. Any guest who is found to leave standing water in a pool unattended will lose their privilege to utilize the pool during their stay.

t. Bird feeders are prohibited.

u. IAW CCO P11101.12H, outdoor fires/portable fire pits are prohibited. Charcoal or LP gas grills are authorized if used safely. Coals must be distinguished after use. The storing of charcoal and lighter fluid may not be stored outside.

v. Propane tanks must be secured at all times to RV or appropriate equipment.

w. Alcoholic beverages may be maintained and consumed in an RV in accordance with CCO 1720.1H.

x. Patrons are responsible for providing pest control services for their RVs.

y. While in the RV Park, patrons shall not possess firearms, fireworks, munitions, explosives, or weapons designed to produce death or grievous bodily harm. Ceremonial swords and military uniform items are authorized. CCO P1630.6E and P11101.12H apply.

z. Quiet Hours are to be maintained between the hours of 10:00 PM and 7:00 AM. Sound equipment and noise producing activities shall be kept at a subdued level at all times.

aa. Violators of these procedures will be given up to five (5) calendar days to correct any discrepancy with the exception of paragraph h above in reference to dumping of gray or black water. Failure to correct will be grounds for removal from the RV Park.

bb. Once a guest has received a third (3<sup>rd</sup>) violation for the same discrepancy, the guest will be given five (5) calendar days to remove their RV from the park.

### 3. INFORMATION.

a. Laundry facilities are located at the Marine Mart, building 1090, STL, building 690, and the Laundromat building 1500. All facilities contain coin-op machines. The guest laundry room at the STL is open 24 hours. Hours of operation vary for the Marine Mart and Laundromat. For information you may call 760-830-6163.

b. Personal mail may be received at the RV Park. For mailing address and access contact the STL office.